

**COMPUTER APPLICATIONS
CERTIFICATE OF PROFICIENCY
University of Arkansas – Fort Smith**

2003/2004 Catalog
Program Plan

Assessment scores (ACT or COMPASS), required of all first-time entering students without previous college work, are used to determine skill readiness to be successful in college-level work. College Preparatory courses may not transfer or apply to graduation requirements. All college preparatory work should be completed within the first 30 hours.

READ 0503 0513	ENGL 0153 0163	MATH 0093 0233 1203 or equivalents
----------------	----------------	---------------------------------------

IDS 1203 is required for first-time full-time students.

CERTIFICATE of PROFICIENCY REQUIREMENTS

	Course	Pre or Co Requisites	Hrs	
	ITC 1111 Introduction to Information Technology	Pre required computer literacy placement score	1	
	ITA 1051 Computer-Word Processing	Pre required computer literacy placement score	1	
	ITA 1251 Computer-Spreadsheets	Pre required computer literacy placement score	1	
	ITA 1201 Computer-Database	Pre required computer literacy placement score	1	
	ITA 1101 Computer-Presentation Graphics	Pre required computer literacy placement score	1	
	ITA 1162 Internet Foundations	Pre required computer literacy placement score	2	

Total Hours 7

The technical courses are not intended to transfer to a 4-year institution, although some of the individual courses may be transferable. Hours in most certificate programs are acceptable toward the associate of applied science degree (check the catalog).